

Dear Parent,

If you would like your child to have a doctor's note on file to be given over the counter medication at your request, please have your doctor complete the attached letter and return to our daycare. Please note that no over the counter medications will be given to your child without a doctor's note on file. This is a state requirement. Furthermore, any prescription medication that would need to be administered in the future would also need a doctor's note accompanying it. Also, any special dietary needs that would require the daycare to give any kind of outside food (not provided by daycare) to your child would need to have its own doctor's note.

If you have any questions, please do not hesitate to contact the office (628.3106).

Amanda Roemer  
Director



# GREENTOWN WESLEYAN DAYCARE

**120 North Maple Street    Greentown, Indiana 46936**  
**Office: 765.628.3106    Daycare: 765.628.2111**

**Administrator**  
**Rev. Paul W. Boss**

**Director**  
**Mrs. Amanda Roemer**

I give permission to Greentown Wesleyan Daycare, to administer  
non-prescription medications to \_\_\_\_\_  
at his/her parent's request, following applicable directions for use.

\_\_\_\_\_  
Doctor's Signature

\_\_\_\_\_  
Date